

Minutes of Meeting
Glencoe Neighborhood Homeowners' Association (GNHA)
June 19, 2019 at 6:30pm Richfield Public Library

Attending in person: Altman, Buxton, DiCarlo, Feth, Fisher, Gaar, Gates, Grisik, Hellstern, Hutchinson, Lojek/Bower, Lowry, Mayher, Muren, Pierce, Sands

Represented by proxy: Connell, Deighton, Georgeoff, Parry, Witt

Meeting was called to order at 6:35pm by President Harold Gaar. With 16 homeowners present in person and proxies representing five other votes, a quorum was confirmed. Records show that notices of the meeting were emailed April 16 and June 4, 2019. All notices referenced how minutes of the 2018 meeting could be accessed on the website. Charlene Altman moved that the minutes be approved. Bill Feth seconded the motion and the motion passed unanimously.

Secretary's Report: (Charlene Altman)

No new neighbors have moved in since our last annual meeting. One home is currently for sale in the neighborhood. (Jungjohann's)

Treasurer's Report: (Harold Gaar for Leslie Witt)

Harold Gaar reported that we are doing well with our overall financial condition. All attendees received budget information. It showed 2018 and 2019 budget and actual 2019 figures to date. Harold commented on 2018 budget for snowplowing being less, parking pad replacement/road repairs, and landscape budget for 2019. Money in reserves for future road repairs as we are responsible for the Glencoe roads. More details on website under "Accounts."

Harold asked for volunteer auditors. Jan Hutchinson and Kathleen Mayher volunteered to audit in 2020.

Committee Reports:

Arboriculture: (Dean DiCarlo)

Dean does a walk through the neighborhood every September with Ron Dawson of Advanced Arboriculture, to determine needed tree trimmings or removals.

Branches encroaching the roof line or house will be trimmed. Any concerns about a tree on your property please contact Dean.

Home re-staining: (Dave Fisher)

J&D Painting has two homes scheduled for re-staining this year, Hutchinson and Muren. Homeowner's can check when their home is scheduled for re-staining by using the website, opening the tab "accounts," and then going to "re-staining." Homes are re-stained every seven years.

Road Maintenance/Driveway re-sealing: (Karen Feth)

Karen reported that every two years our driveways will be re-sealed for now. Perrin Asphalt will also fill the cracks in the street. Neighbors that are replacing their driveways will be scheduled first, and then re-sealing will be scheduled. Karen is unsure of the scheduling at this time, email notices will be sent with specific parking instructions/details closer to the date.

Insect Control: (Dave Fisher)

Dave reported that State Termite and Pest Solutions services our neighborhood twice a year. The first application has been completed, another in the fall. Spraying is done around the foundation of each home for ants.

Gutter Cleaning: (George Gates)

The Window Cleaning Company (TWCC) of Fairview Park, clean our gutters three times per year (June, October and November). The downspouts are flushed twice a year in June and October. Outside faucets should be workable. If your gutters are clogged between scheduled cleanings, and you need additional service, you can request TWCC to come out again at no additional charge. A few neighbors commented on debris that was left on decks and windows. Please let George or TWCC know if the clean-up isn't to your liking.

Landscape Maintenance: (Harold Gaar)

Harold researched alternative landscapers. Eberhardt was 80% more than Turfscape and Davey Tree was 100% more. The outcome was a new three-year contract with elevated service with Turfscape. Turfscape is using smaller mowers for the yards. Please contact Harold or Tim at Turfscape if you have any concerns. The islands of Thistle and East Glencoe will be cleaned up and simplified after July 4th. Turfscape quoted \$4200 for the Thistle Court island and \$2200 for the East

Glencoe island. Harold will confirm with Turfscape that all plantings are heat, water, and salt resistant.

Marilee Gaar commented on the tree in the pond on Glencairn Drive and Glencoe Drive. Dave Fisher expressed that the Master Association is aware and will take care of it in their good time. The Master Association is responsible for all ponds and waterfalls in the neighborhood.

Matt Hellstern commented on the weeds in the waterfall. Bill Feth expressed that the Master Association cleaned out the waterways about five years ago. There are EPA regulations and restrictions for special weed killer in the waterways, which can be expensive.

Turfscape will not be mulching this year. Mulch cultivation is scheduled for July. Harold will resend the Turfscape landscape schedule. Harold will check on weed spraying for mulched areas along with how the mulch will be cultivated. By hand? Rakes/tools? Neighbors were concerned about landscape lighting wires under the mulch. Harold will discuss concerns with Tim. If you don't want a scheduled service, please contact Harold or Tim.

Snow Removal: (George Gates)

Our snow removal contract expires in 2020 with Turfscape. Harold and George looked into other snow removal contracts and snow estimates came in at 40% more. Overall, we get good service from Turfscape for the price. Turfscape provides unlimited snowplowing (24/7) for the Glencoe hill and driveways with a 2" trigger depth. Sidewalks will be shoveled twice in a 24hr period. The Glencoe hill has a zero tolerance for snow. A bobcat plow is kept on the premise/parking pads, for convenience. Last year Turfscape plowed 36 times at \$100 per occurrence (\$3600). We pay for salt material at \$157 per application. Last year Turfscape salted 11 times (\$1793). Calcium chloride for the walkways is \$32 per bag, last year we used 66 bags (\$2112).

Website: (George Gates)

The contents of the GNHA website www.glencoehomeowners.com were summarized. Your user name is glencoe (all lower case) and your password is richfield44286 (all lower case and no spaces). The website is updated quarterly.

Election of Trustees:

With seven trustees willing to stand for re-election, there were seven names on the ballot: Charlene Altman, Dean DiCarlo, Karen Feth, Dave Fisher, Harold Gaar, George Gates, and Leslie Witt. There were no other nominees from the floor. Therefore, a voice vote unanimously approved the slate of candidates for two-year terms.

Old Business:

In March, trustees approved a change in our Traveler's insurance agent to Ian Glick VP, of the Glick Group, in Beachwood, OH. Updates include an increase in liability coverage for Director's and Officer's (D & O limits) and an addition of trustee theft coverage (\$2M each occurrence/\$4M aggregate limit). Volunteer "trustee" theft coverage is now \$200,000 (was \$25k). Old insurance was \$2M aggregate/\$1M per occurrence. New insurance to \$4M aggregate/\$2M per occurrence. We already have \$4M/\$2M general liability.

In April, trustees approved an authorization change for bill pay. Only one signature is needed for check signing (Treasurer). The Secretary will pick up the bank statements each month from the PO Box, review, and sign off on the statement before giving it to the treasurer. Any inappropriate checks will be detected within one month instead of waiting until the annual audit.

New Business:

Mailboxes: We have a new supplier for our mailboxes. Contact information can be found on our website. Ed also does handyman work.

Annual Neighborhood Party: The Lowry's and the Hellstern's offered to plan the 2019 GNHA neighborhood party. Other volunteers will be welcomed and should contact Monika Hellstern. More details will be sent out at a later date.

Harold Gaar adjourned the meeting at 7:10pm.

Respectfully submitted,
Charlene Altman, Secretary

