

**Minutes of Meeting**  
**Glencoe Neighborhood Homeowners' Association – GNHA**  
**February 21, 2019 at Harold Gaar's Home**

Attending in person: Charlene Altman, Dean DiCarlo, Karen Feth, Dave Fisher, Harold Gaar, Leslie Witt

Absent: George Gates

Meeting was called to order at 4:00pm by Harold Gaar.

**Mailboxes:**

Several neighbors are in need of mailbox repairs. George Gates is having his nephew build/replace his mailbox in the next few weeks. Harold will contact George for more information and let us know the pricing for future repairs/interest. Another option for future discussion are pre-made mailbox posts.

**Treasurer's Report:** (Leslie Witt)

Leslie provided us with a statement of current assets and YTD receipts and expenditures. The snow removal expenditures are exactly on budget for December, January, February and March.

First half of HOA dues are paid in full, there are no delinquencies. Leslie will draft a late notice/policy for future GNHA late dues.

Citizens Bank checking account balance as of 1/17/19, \$9713.64. Citizens Money Market account balance is \$195,487.65. Third Federal CD 1.294% \$10,281.98 (matures 2/29/2020), Third Federal CD 1.739 \$15,296.73 (matures 11/15/2019), Third Federal CD 1.98 \$15,339.07 (matures 11/15/2020). Total assets: \$246,119.07.

Leslie has filed the 2018 income tax return and paid taxes through the Electronic Federal Tax Payment System (EFTPS).

Leslie is in contact with a new insurance agent who can take over representation of GNHA current Travelers policy. Increasing liability limits (general liability and D&O, and protecting GNHA from Trustee theft). There is no protection under current policy. Insurance policy renews March 27, 2019.

Leslie will arrange for 2018 audit with Megan Lojek and Jan Hutchinson soon.

**Snow removal:** (George Gates via email)

George has been in contact with Tim Cunningham with Turfscape about snow plow damage. Turfscape will repair turf/stones/damage, weather permitting. A reminder that we have unlimited snowplowing for driveways and sidewalks with a 2" trigger depth. The Glencoe hill has a zero tolerance for snow. Calcium chloride is used only once a day on sidewalks, to keep costs down.

**Thistle Court Island:**

Harold provided the trustees a proposal/pictures from Turfscape, for the Thistle Court island clean-up. The proposal is to simplify the island with the removal of two trees with stumps, removal of ground cover, removal of turf/ replace with river rock, adding hydrangeas and purple maiden ornamental grass. Total price: \$6,527.77. Harold will speak with Ron Dawson for another tree removal estimate. Harold will contact Turfscape about other planting options. Leslie expressed that this project is not in our budget. Funds will come from non-specified reserves and proposed a \$5000 budget.

**Annual Meeting:**

Charlene will reserve the Richfield Library conference room, for our GNHA Annual Meeting, in June. Notice of annual meeting and proxy will be sent to all neighbors 60 days prior to meeting date. This is an election year for the association.

**Driveway re-sealing:** (Karen Feth)

Driveway re-sealing will take place this summer, most likely the end of June/beginning of July. Dave asked if a textured material could be added to the sealant since his driveway is slick. Re-sealing is done every two years by Perrin Asphalt. Karen will notify neighbors late spring.

**Landscape Maintenance:** (Harold Gaar)

We are beginning a new 3-year Turfscape contract, with elevated service. Harold will notify neighbors with pruning and mulch cultivation information this spring. Mulching has been overdone in some areas. Cultivating the mulch will help break up clumps, helping trees and shrubs thrive. If any homeowner would like fresh mulch they can contact Turfscape or any landscape contractor at their own expense.

**Miscellaneous Business:**

Harold and Charlene will meet with a Glencoe neighbor about tree replacement.

Meeting adjourned at 4:53pm.

Respectfully submitted,  
Charlene Altman, Secretary

