

Minutes of Meeting
Glencoe Neighborhood Homeowners' Association (GNHA)
May 2, 2018 at Leslie Witt's Home @ 4:00pm

Attending in person: Charlene Altman, Dean DiCarlo, Karen Feth, Dave Fisher,
George Gates and Leslie Witt

New Business:

Leslie loaded GNHA files from Joe's computer. Every trustee received old files on their committee to sort, save/dispose. Leslie and Charlene each have a memory stick of important electronic files and historical information from the past 14 yrs. Joe's informational binder (President's Bible) will be passed to the next President. Treasurer and Secretary will load anything of importance annually on memory stick.

Trustees are in search of a new President for the association. This 7th trustee would also be the chair of Landscape Maintenance. Possible recruits will be contacted by trustees.

Treasurer's Report: (Leslie Witt)

Leslie has arranged for the 2017 audit with Kathleen Mayher and Megan Lojek for Sunday, May 6, 2018.

Leslie will purchase a post office box from the Richfield Post Office for all GNHA mail/dues payments for next year. Cost is \$82 per year. New due dates for future 2019 GNHA dues will be 2/15 and 7/1. All trustees agreed that a P.O. Box provides more security for collecting dues and mail. Payments for July 2018 will still be sent to Leslie's mailing address.

Leslie and Charlene will visit Third Federal to remove Joe's name as a signatory and change/update forms to one signature.

Leslie agreed to new duties to draft annual budget, file income taxes, handle corporate registration for Ohio and to calculate reserves. Leslie will also update excel worksheets, as needed.

Secretary's Report: (Charlene Altman)

The GNHA Annual Meeting has been scheduled for Monday, June 25, 2018 at 6:30pm at the Richfield Library, conference room. Notice of annual meeting and proxy was sent to all neighbors via email on May 2, 2018. Meeting agenda will be discussed at our next trustees meeting, the end of May.

Charlene agreed to new duties to update directory, welcome letter, greet new residents and collect contact information.

Snow Removal: (George Gates)

We completed the first year of a new three- year contract with Turfscape for snow removal. Substantial savings on deicing this year. Sidewalks will only have one application of calcium chloride per day during snowfall. We went from 500 bags of calcium last season to using 199 bags this season. Total cost of seasonal snowplowing, shoveling, salt and calcium chloride \$27,595.97.

Landscape Maintenance: (Charlene Altman)

Our Turfscape contract is up for renewal after this season. We are looking for a new 7th trustee to chair landscaping maintenance for next year.

Mulching is scheduled between Memorial Day and Independence Day, after pruning. Mulching will be done by hand this year. Charlene is collecting special requests now for pruning.

Moon Landscaping is contracted to install cobblestone rocks on the East Glencoe Circle, early May. Charlene will contact Dale, at Moon Landscaping, for more cobblestones for drainage, by the vernal pond/parking pad on East Glencoe Rd.

Roads/Parking Pads: (Karen Feth)

Catch basins were repaired by Frank Gironda in April. Four parking pads will be resurfaced by Perrin Asphalt in May, along with roadway repair on the East Glencoe Circle. Total cost of repairs \$21,925.

Reserves are needed for curbing, catch basins and road repairs. We will discuss at a later date.

Home re-staining: (Dave Fisher)

Re-staining homes is a service every seven years. Dave will review homes to be re-stained this year with J & D Painting. Schedule is on website.

Insect Control: (Leslie Witt)

State Termite and Pest Control has been contacted for spring spraying in early May. The foundation of each home is sprayed twice per year.

Moving forward, Dave Fisher agreed to chair this position.

Gutter Cleaning: (Leslie Witt)

Moving forward, George Gates agreed to chair this position. The Window Cleaning Company will be scheduled for the end of May for gutter cleaning and downspout flushing.

GNHA website: (George Gates)

The GNHA directory has been updated. George will post on website. All information sent to George for website should be in PDF file.

Neighborhood Social Activity: (Leslie Witt, Karen Feth, Charlene Altman)

An Open House Social is scheduled for Sunday, Sept. 9th at Leslie Witt's home, from 4-7pm. Neighbors can bring beer/wine and appetizers to share.

Soft drinks, water and paper products will be provided by the Witt's. More information to follow. An announcement will be made at the annual meeting.

Other Business:

Dave will change addresses on GNHA owned parcels after we purchase P. O. Box.

Dean will inspect drain area behind E. Glencoe, on Glencairn Forest Road, to see why this area is collecting water.

Respectfully submitted,
Charlene Altman, Secretary

