

**Minutes of Meeting**  
**Glencoe Neighborhood Homeowners' Association (GNHA)**  
**June 4, 2018 at Karen Feth's Home @ 7:00pm**

Attending in person: Charlene Altman, Dean DiCarlo, Karen Feth,  
David Fisher, Harold Gaar, George Gates, Leslie Witt

**New Business:**

The Board of Trustees welcomed Harold Gaar as President of the GNHA. All committee chairs described their responsibilities to update Harold. A letter was sent to all residents providing information on the reorganization of the GNHA and to update neighbors on the new responsibilities of each trustee. All committee reports will be discussed at the next annual meeting in June.

An agenda for the GNHA annual meeting was approved. The GNHA annual meeting is scheduled for Monday, June 25<sup>th</sup> @ 6:30pm at the Richfield Library. Reminder notices, agenda and proxy will be sent via email two weeks before the meeting.

Harold Gaar signed the engagement letter from our statutory agent, Steve Ott, with the law firm of Ott and Associates Co., LPA. Ott specializes in homeowners' associations and will update our registration with Ohio Secretary of State. Statutory agents receive registration notices every 5 years, (next GNHA filing is 2020). Total cost is \$50, which includes filing fee.

Dean investigated the water by the drain on Glencairn Forest Drive and the back of the East Glencoe hill. No water runoff was detected from the hilltop. Dean determined that the water is seeping from the lower

area of the hill (storm drain issues or rock layer from pond). Dean will keep an eye on that area.

Erik Mikals, with Reliable Restoration, is repairing the Glencoe drain pipe cavity that exits onto Wheatley Road. After filling the drain pipe cavity with type B and C rip rap stone, Eric saw more undermining on the left side of the ditch. More stone is needed. Erik suggested an additional ton of Type A stone and 2 tons of Type D stone which was approved by the board of trustees. Additional cost \$850, total cost of project \$3100.

The Board of Trustees is asking all vendors for workers comp and liability certificates as we update our records for GNHA.

Meeting adjourned at 8:50pm.

Respectfully submitted,  
Charlene Altman  
Secretary